



## ASOCIACIÓN SOLIDARISTA DE EMPLEADOS DE PFIZER Y AFINES IS LOOKING FOR A **INVENTORY ANALYST (TEMPORARY POSITION)**

- **Role Summary**

The responsibility of the Associate accounting is to prepare the financial reports, maintain and oversee the accounts and financial records of the company. You will be responsible for preparing the Balance Sheet and Profit and Loss statements, amongst other accounting schedules and reports. You will update the journals, ledgers, and other records of financial business transactions. You will verify this data for accuracy and prepare reports and reviews based on it. You will also design, modify, and maintain the computer-based accounting systems. You will be responsible for the adherence to and communication of the accounting and auditing policies and procedures.

### **Must-Have**

Bachelor's Degree

Demonstrated experience in finance or accounting with the ability to deal with numbers accurately

Proven ability to maintain professionalism and possesses the ability to interface with all levels of colleagues

Demonstrated advanced technical US GAAP (Generally Accepted Accounting Principles) and financial reporting knowledge and experience

Proficiency in MS Office, especially MS Excel, Word and PowerPoint

Advanced English

### **Nice-to-Have**

Public accounting experience

Enterprise Resource Planning (e.g. SA) system experience

- System Application & Products and Hyperion Financial Management skills
- Demonstrates problem solving and analytical skills
- Ability to work independently and manage multiple priorities
- Excellent oral and written communication skills
- Proficiency in Power BI is a plus

Candidates, please send CV to: [reclutamiento-asepsa@pfizer.com](mailto:reclutamiento-asepsa@pfizer.com) or visit our web site [www.asepsa.com](http://www.asepsa.com) ([empleos](#))