



WE'RE HIRING:

## GENERAL LEDGER SENIOR ACCOUNTANT

### Role Summary

Your accounting skills will help in the analysis of financial information and preparing financial reports. You will maintain and oversee the accounts and financial records of the company. You will be responsible for preparing the Balance Sheet and Profit and Loss statements, and other accounting schedules and reports. You will update the journals, ledgers, and other records of financial business transactions. You will be responsible for the adherence to and communication of accounting and auditing policies and procedures. You will verify this data for accuracy and prepare reports and reviews based on it. You will also manage data entry activities in the accounting systems.

### Qualifications

- Bachelor's Degree or equivalent in Accounting / Finance field is required
- 5+ years of experience in Accounting in shared service centers
- Demonstrated proficiency in US GAAP (Generally Accepted Accounting Principles)
- Related accounting experience, along with understanding of managing multi-national accounting operations
- Strong analytical and critical thinking skills, organizational skill, and attention to detail
- Excellent oral, written, and overall communication skills
- Ability to manage and prioritize diverse workload, adapt to changing priorities and assignments
- Client Engagement and Customer Relationship Management skills
- English proficiency required (verbal and written)
- Proficiency in MS Office, especially Excel, Word, PowerPoint

Send us your resume at: [reclutamiento-asepsa@pfizer.com](mailto:reclutamiento-asepsa@pfizer.com) or visit our web site: [www.asepsa.com/empleos](http://www.asepsa.com/empleos)